

Friends of All Saints, Witley (FoAS) - Privacy Statement

Friends of All Saints, Witley (FoAS) is a charity registered in England, number 1064496, and our registered address is May Cottage, Church Lane, Witley GU8 5PW

In order to function as a charity we need to hold some information about our members. The information we hold about you is only that which you have freely given to us. This information is your name and your contact details: postal address, telephone number and email address, and a record of your financial contributions to the FoAS charity.

The information is important to us as it allows us to keep in touch with you and to tell you about the work FoAS continues to do, to let you know about our social events, and about the date of meetings such as our AGM. We use the financial contributions information to allow us to claim Gift Aid where applicable. We also need to keep this data to ensure we are in a position to answer any official questions that may arise about our funding, for example from HMRC or the Charity Commission.

We do not share your personal information with any other charity, organisation or company, and we do not post information on social media. We keep the information only for as long as is legally required to fulfill our obligations, for example in dealing with HMRC re Gift Aid.

We will take reasonable precautions to prevent the loss, misuse or alteration of information you give us, although security can never be 100% guaranteed. Access to data is limited to only those Committee members who have a legitimate need to use data to ensure the proper functioning of our charity.

If you have any questions regarding our Privacy Statement, if you wish to exercise your right to see what information is held about you, or if you wish to change your selection of the preferred method we use to communicate with you, then either email us initially at Friends@allsaintswitley.org.uk or write to us at our registered address.